

**Space Family Education, Inc.
Board of Director's Open Meeting**

Director Report

Staffing

Resignations:

No report

New Hires:

No report

Other:

Ms. Hirning reported that the chocolate fundraiser is coming up, around March 1st. This year it will include cookie dough. Ms. Hirning estimated that the school could raise about \$2.7K by selling the \$1 package candies.

Operations

Facility:

Ms. Hirning reported that the roof is finally fixed.

Special Events:

Ms. Hirning reported that the Snowday on December 21st was quite a success and fun. Parents enjoyed the event. The JSC roundup people did show up for the event and took some pictures. Mini-camp between Christmas and New Year was cancelled due to lack of demand, but the School did have a three day mini-camp after New Year.

Summer camp registration will probably be on March 1st. Calls inquiring about summer camp are coming in. Ms. Hirning is still figuring out a fair way to do the summer camp registration because of the high demand. SFEI members with past participation will have priority at registration, then first-come-first-served after that. Ms. Hirning anticipates a quick filling.

Rodeo events are coming up.

Parent workday is coming up, sometime in the spring.

Other:

No report

Board Members Report

Policies and Procedures (Jennifer Lewis)

Ms. Lewis reported that she's still working on the wording for the evacuation policy and the Transportation Authorization form with Mr. Fender. Ms. Lewis will send the SFEI evacuation plan and policy to NASA's legal people for review. She will come up with the Transportation Authorization form after that.

Kindergarten registration started January 14th with a registration fee of \$80. Open registration will be on March 4th (Ms. Lewis will start calling those on the waitlist to fill Kindergarten).

Ms. Lewis reported that the current tuition rate is subject to change and that she doesn't have a figure to tell those registering for Kindergarten. She will work with Ms. Garcia to make sure the tuition rate is determined in time for members.

Ms. Lewis stated that she had started a Kindergarten waiting list for the 2003 school year. Currently there are 8 people on the waiting list. Any member can join the waiting list until the in-house registration next year (freeze date). Ms. Lewis clarified the rationales/needs for Kindergarten waiting list in response to one of the questions from a member. The waiting list is needed to anticipate a potential problem of accommodating all those going from Pre-K to Kindergarten next year.

Ms. Lewis planned to publish the 2003 Kindergarten waiting list on the webpage.

Treasurer (Laurie Garcia)

Ms. Garcia handed out a financial report for up through January 17th, 2002. Ms. Gomez commented that the report should separate summer camp tuition and fieldtrip cost. The consensus commented that the report should include a full month reporting for simplicity.

Ms. Vandersand asked how does the Kroger's share money get into the budget. Ms. Schroeder reported that it comes as a deposit.

Secretary (Louis Nguyen)

Mr. Nguyen reported that he's contacting those members with outstanding membership dues.

Vice President (Erica Vandersand)

Ms. Vandersand brought (to the SFEI/Board attention) a request/action from the NASA Human Resources Office for the Child Care Center to look into some cooperative ways to provide childcare services that include sick child. Ms. Vandersand mentioned the Children First Organization, which is a local cooperative organization that provides on-demand or house call childcare for working parents. Ms. Hirning reported that she's not sure whether Children First Organization care for or take in sick child. Ms. Vandersand reiterated that it was a request from HR and that the Center should investigate and determine whether it is a good thing to do or not.

Mr. Nguyen asked whether this service is needed at all times (24/7). Ms. Vandersand stated that HR is looking to see whether the SFEI could provide such services, and that the Mission Operation Directorate people are potential customers for such services. Ms. Hirning reported

that the Center had offered 24/7 childcare services during Shuttle/Station mission before and did not get sufficient demand.

The action was for Ms. Hirning to investigate into this type of services and report back to the Board.

Ms. Vandersand reported that she would re-advertise about the Kroger and Randall's share program to members, and that she had accidentally reordered some new cards. The others agreed that the Center could easily distribute the new cards.

President (Susan Gomez)

No report.

Committees Report

Education Curriculum

Ms. Hirning reported that parent/teacher conference is going on right now, and parents are to sign up to meet with teachers.

Playground

Ms. Hirning reported that NASA people are inspecting the Assured Crew Return Vehicle (ACRV) play structure for possible repair or replacement. She doesn't have any detail plans yet. Mr. Felix (floater teacher) is also a good playground handyman, and he can help fix things if needed.

Questions were raised on the status of the big kids swing set. Ms. Gomez reported that she hasn't talked with Mr. Kelley (Playground committee) and that she would regarding preparatory work on the swing set. Ms. De La Cruz and Ms. Rodriggs volunteered to work with Mr. Kelly to expedite the process.

Newsletter and Webpage

Ms. Hirning reported that Mr. Crucian is working on the newsletter, and to send him any information for the newsletter. Ms. Vandersand will send in information on the Kroger/Randall's card program. The newsletters will be mailed to those on the wait list as before.

Ms. Moreland said to send her any information to be put on the webpage. Ms. Hirning will send information alerting interested parents about this year summer camp.

Room-1

No report

Room-2

Ms. Rodriggs reported that parents want to thank the teachers for a very nice Christmas party, and that shoes are now allowed in the room.

Room-3

Ms. De La Cruz asked a policy question whether or not they are allowed to choose a new alternate captain because the mother and child had migrated to the next room (current alternate captain still have the duty until the end of the summer)? The Director/Board stated that it is okay in this case for Room 3 to find a new alternate room captain.

Room-4

No report

Room-5

No report

Room-6

Everything is going well.

Room-7

No report

Room-8

Things are good.

Room-9

Things are good.

SFEI Members Report

Walk-ons

None

Old Business

None

New Business

None

The next meeting will be Thursday, February 21, 2001
JSC Child Care Center – Room 122 - 11:30AM-1:00PM